

**MINUTES OF THE REGULAR MEETING OF THE
SAN RAFAEL LIBRARY BOARD OF TRUSTEES
TUESDAY, DECEMBER 9, 2014
DOWNTOWN LIBRARY MEETING ROOM
6:00 P.M.**

MEMBERS PRESENT: SEAN PRENDIVILLE
CAROL MANASHIL
HANNA RODRIGUEZ-FARRAR
MELANIE LEAVITT CANTARUTTI

MEMBERS ABSENT: KAREN NIELSEN

OTHERS PRESENT: SARAH HOUGHTON, LIBRARY DIRECTOR
MADELINE MORK, FRIENDS OF THE LIBRARY
PAM KLEIN, SUPERVISING LIBRARIAN

APPROVAL OF AGENDA

The agenda was approved unanimously on a motion by Manashil and a second by Rodriguez-Farrar.

APPROVAL OF MINUTES

August meeting minutes were approved on a motion by Cantarutti and a second by Rodriguez-Farrar, with Manashil abstaining since she was not present at the meeting.

PUBLIC COMMENT

None

STAFF PRESENTATION

Pam Klein presented some of the recent events and outreach from the Downtown Library's Adult Services department as well as some upcoming programs. She also discussed the ongoing changes to the Tech Zone and public seating in the adult area.

CORRESPONDENCE

None

REPORT FROM LIBRARY DIRECTOR

Library Account Improvements: Library cards are now good for 5 years before expiration and we are now sending pre-expiration notice emails which you can reply to to renew your card. We are also exploring online library card applications.

2015 Citizen Satisfaction Survey: The City of San Rafael will be conducting its biannual citizen satisfaction survey, including several questions polling on voters' willingness to vote for a library parcel tax measure renewal in 2016.

Link+ Pricing Update: MARINet-wide discussions about Link+ pricing continue. The company that operates Link+ is working on a new pricing structure which we eagerly await before our renewal is due in July.

Technology Zone Update: Work on the Technology Zone continues and we expect to open the space soon after the holidays.

Open for the Holidays: Both libraries are open regular hours during the holiday season with only two closure days: December 25 and January 1.

Staff Training Day: On November 21st the staff participated in an all-day training retreat including visits from librarians from two other Bay Area libraries, brainstorming, and group planning on outreach activities. The day was an absolute success.

2015 Art Talks: Our line-up for January-March is set with talks on California artists, Love and Lust, and Scottish gallery masterpieces.

E-Books Collections: In anticipation of the annual spike in eBook use during the holidays, the library is adding many more titles to our collections.

Greening the Library: Library Assistant Christine Sorensen has spearheaded a project to clean the Library's books using reusable microfiber cloths and natural cleaners.

REPORTS FROM LIBRARY SUPPORT GROUPS AND OTHER RELATED GROUPS

Friends of the Library: The Friends have had a sale the past week and done very well. The book store will be closed December 25-January 1. The rare book sale will be held February 27 and 28.

SRPL Foundation: The Foundation sent out its annual appeal letter last week including a one-page graphic history of the downtown library. The Foundation meets on Friday.

Special Library Parcel Tax Committee: This committee met and finalized its annual report to City Council which is on the City Council agenda for December 15th.

OLD BUSINESS

January meeting at Il Davide: Assuming we have a quorum, the Board will hold its January meeting at the Il Davide restaurant in San Rafael at the regular 6pm start time. A brief business meeting will be followed by dinner.

Adobe Digital Editions 4 privacy issues: Adobe has begun encrypting the transmission of the data they collection from eBook readers. However, they are still collecting the data that distressed privacy advocates in the first place. The American Library Association issued a statement on October 27th expressing concerns about the amount of data collected and retained by vendors within the eBook ecosystem. The ALA's Digital Content Working Group is continuing to investigate these issues.

NEW BUSINESS

2014/2015 Quarter 1 Financial Report: Expenditures are on target for the year so far. Utilities are slightly overspent and staff will continue to monitor those expenses.

Envisioning a New Library for San Rafael: The public survey has just been released and we have 150 responses so far. The visioning workshops will take place in the Spring and Board members will be invited to attend.

ADJOURNMENT

Meeting adjourned at 7:03 pm.

Respectfully submitted by Sarah Houghton